

## Board of Fire Commissioners, District II

December 11th, 2023

President Cliff Sharp opened the meeting at 6:30 PM.

The American Flag was then saluted, and the Lord's Prayer was recited prior to the start of the meeting.

### Members participating were:

Mark Sheppard, Fred Hundt, Bill Horseman, Cliff Sharp, and Ron Sutton Jr.

### Minutes

The minutes of the November 6th meeting were sent to all via email. Motion was made to accept the minutes by Mark Sheppard and seconded by Bill Horseman. All those present voted to approve the minutes from the Commissioners meeting.

### Treasurers Report:

The detailed report from our CPA firm was handed out by Tonya from the commissions CPA firm. It reflected all transactions since the last meeting.

The ending balance was \$183,226.38. The lower balance from the month before reflects that the Commission had taken surplus and invested in CD's with the 1<sup>st</sup> bank of Sea Isle City. Fred suggested that we take out another CD after the first of the year with the remaining 2023 surplus. The motion to accept the report was made by Ron Sutton Jr and was seconded by Bill Horseman.

Roll call vote was taken:

Mark Sheppard. Yes

Fred Hundt Yes

Cliff Sharp Yes

Bill Horseman Yes

Ron Sutton Jr Yes

Ronald Sutton Jr then made a motion to pay all bills for next month's period and it was seconded by Bill Horseman.

Roll call vote was taken:

Mark Sheppard. Yes  
Fred Hundt Yes  
Cliff Sharp Yes  
Bill Horseman Yes  
Ron Sutton Jr Yes

**Old Business:**

The Chief reported Rescue 1221 has now been repaired. Also, while the unit was being serviced it was discovered that the entire exhaust system needed replacement which was due to major rot. The exhaust system was also replaced.

Fred still needs to talk with Todd Heck about incorporation of the Board of Commission.

**New Business:**

Mark made a motion to final approval of the 2024 Fire Districts budget. A total of \$219,571.32 is to be raised by taxation. The motion was seconded by Ron Sutton Jr. All members present voted.

Roll call vote was taken:

Mark Sheppard. Yes  
Fred Hundt Yes  
Cliff Sharp Yes  
Bill Horseman Yes  
Ron Sutton Jr Yes

Tonya presented to the Commission Resolution 23-03 for an amendment to the 2024 budget. This is pursuant to NJSA 40A:14-78.3.

A motion was made by Mark Sheppard and 2nd by Bill Horseman. Roll call vote was taken:

Mark Sheppard. Yes  
Fred Hundt Yes  
Cliff Sharp Yes

Bill Horseman      Yes

Ron Sutton Jr      Yes

Tonya presented to the Commission Resolution 23-04 for the Temporary Budget to operate from Jan 1<sup>st</sup> 2024 until new 2024 budget is approved at the annual election held in February.

A motion was made by Ron Sutton Jr. and 2<sup>nd</sup> by Cliff Sharp to adopt this. Roll call vote was taken.

Mark Sheppard.      Yes

Fred Hundt      Yes

Cliff Sharp      Yes

Bill Horseman      Yes

Ron Sutton Jr      Yes

A proposal from Tonya was presented on behalf of Cheryl Sayers to the Board for her services in the 2024 upcoming year. The proposal represents a 10% increase over the last year of an additional \$375.00 per month. There were some discussions on how professional the new process has been this year and how the board feels that we are doing everything correctly. Mark mentioned how smoothly the transaction has been this year.

A motion was made by Fred Hundt to accept the proposal and it was seconded by Cliff Sharp and roll call vote was taken:

Mark Sheppard.      Yes

Fred Hundt      Yes

Cliff Sharp      Yes

Bill Horseman      Yes

Ron Sutton Jr      Yes

Tonya gave the Board a proposed meeting schedule for the 2024 meetings that will be advertised. After some discussion the following dates we established:

Jan 2<sup>nd</sup>, February 5<sup>th</sup>, March 4<sup>th</sup>, April 1<sup>st</sup>, May 6<sup>th</sup>, June 3<sup>rd</sup>, July 1<sup>st</sup>, August 5<sup>th</sup>, September 3<sup>rd</sup>, October 7<sup>th</sup>, November 4<sup>th</sup>, December 2<sup>nd</sup>

Motion was made by Ron Sutton Jr and seconded by Cliff Sharp. All members voted to approve these dates.

Ron Sutton suggested that the fire district purchase new yellow safety jackets for all members. After discussions on the floor, it was decided that the commission shall purchase the jackets. It was also decided that all members who are part of the water rescue team be supplied with jackets that have floatation built into them.

**Chiefs and Officers Comments:**

Chief Hundt again reported the 1221 has been serviced and had the complete exhaust system replaced.

Chief Hundt and Steve Burt informed the Commission that Donald Hundt and Tom Forkin will be attending Cape May County's school in February.

Mark Sheppard reported that the standpipe and pump on the Morie property across from Elwood Bailey has been shut down for the winter.

**Public Portion:**

The meeting was opened to the public. No one had any comments.

The meeting was adjourned at 7:08 PM.

Fred Hundt, Secretary